


Name of Portfolio In-Charge : Faculty Development : In-House Workshop

Portfolio Name : Dr. Devang Mehta

Sr. No.	Name of Event	Planned Date and Time	Actual Date and Time	Target Group & No. of Beneficiaries	Judges / Experts	Winners / Special Remarks	Man Days	Photographs
1	In-House Workshop on Google Forms	21/07/2018 8:20am to 9:20am	21/07/2018 8:20am to 9:20am	Faculty members of FOE 15 Faculties	Mr. Ajay Raval	Discussion based Workshop Session on Google Forms' Educational Utility	1	

Brief Description of Event :

There was an in-house workshop held at the computer lab of Faculty of Education on 21-07-2018 for orienting and enabling the faculty members with different utility aspects of Google Forms. Mr. Ajay Raval, one of the Faculty Members of the Faculty of Education, explained the utility and importance of Google Forms for various academic purposes like for conducting surveys, data collection, classroom test through online mode and for keeping attendance records also. Afterwards he explained point by point how to create Google forms for keeping attendance records and for questionnaire. At last, some time was given to the faculty members to practice what they have learnt and an assignment was given to each faculty member to create a Google form and send its link to Mr. Ajay Raval through email on which he will give feedback also.